



World Lacrosse Competition Committee Terms of Reference Appendix A

The World Lacrosse (WL) Competition Committee is established under section 1.8 of the WL Constitution in the WL Governance Handbook.

The Competition Committee advises the WL Event Department staff and reports to the WL Board of Directors via the WL staff lead.

1. PURPOSE

- 1.1. The Competition Committee serves to advise and support the development and delivery of agreed competition strategic priorities, resulting in the execution of successful world events.

2. RESPONSIBILITY

- 2.1. The Competition Committee is primarily responsible for:

- 2.1.1. Advising and assisting as requested in the effective delivery of World Lacrosse events to ensure they showcase the sport, and the competition is as inclusive as possible for all stakeholders, including athletes, fans, and the media.
- 2.1.2. Assisting as needed in the review of sanctioning applications and the management of the WL Sanctioned Events Calendar.
- 2.1.3. Reviewing, updating, and recommending Event Regulations, Policies and Procedures in the WL Competition Manuals to ensure these align with the expectations of the global lacrosse audience, whilst delivering the WL strategic goals.
- 2.1.4. Providing feedback on guidelines and formats for match schedules including the composition of pools that prioritise engagement and excitement for athletes and fans.
- 2.1.5. Assisting and advising in the evaluation of World Event Host facilities and capabilities.
- 2.1.6. Advising on the qualification procedures and ranking system for WL competitions and Multi-Sport Events.

3. COMPOSITION, MEMBERSHIP AND MEMBER ROLE

- 3.1. The Competition Committee is composed of a maximum of nine (9) people.
- 3.2. Members must be “in good standing” with their affiliated NGB (where applicable) and will submit a letter of no objection signed by the President/CEO of the NGB prior to being appointed to position. Electronic correspondence (email) shall suffice as evidence of no objection.
- 3.3. The Chair will be appointed by the WL Board – 1 person
 - 3.3.1. To serve as the convener and chair of meetings and prepare necessary reports on meeting activities.

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- 3.3.2. In collaboration with staff, ensure relevant timelines and expectations are being managed.
- 3.4. WL Chief of Brand and Communication – 1 person
 - 3.4.1. Ensure Competition Committee activities are in alignment with the WL Brand and Communications Plan.
- 3.5. Continental Federation Regional Representatives – 4 people
 - 3.5.1. Disseminate and collect information to/from relevant CF constituencies (athletes, coaches, officials, NGBs).
 - 3.5.2. Provide perspective on the competition landscape within the CFs.
- 3.6. WL Athletes Commission – 2 people, one representing the men’s disciplines and one representing the women’s disciplines.
 - 3.6.1. Disseminate and collect information to/from relevant athlete populations to provide “the players’ perspective” in decision making of the committee.
 - 3.6.2. Serve as “the voice of the athletes” in committee meetings.
- 3.7. WL Staff Representative - 1 person
 - 3.7.1. Ensure Competition Committee activities are in alignment with the direction and vision of the WL Board of Directors and WL Strategic Plan.
 - 3.7.2. Provide expertise with regards to best practice from other Olympic sports and their International Federations.
- 3.8. The Committee may require other parties to attend meetings according to the agenda.
- 3.9. The Chair is empowered to invite others to meetings if required.

4. SKILLS, QUALITIES AND COMPETENCIES

- 4.1. Members of the Committee will need to have the skills, qualities and competencies outlined in Appendix 1. The Chair will seek to balance a range of skills, qualities, and competencies, as well as gender and geographic diversity. Appendix 1 will be reviewed annually by the Committee Chair and may change.

5. OPERATING AND REPORTING PROCEDURE

- 5.1. The Competition Committee will follow the WL General Operating Procedures applicable to all Committees, which are available in the WL Governance Handbook.

6. MEETINGS

- 6.1. The Committee must keep records of its meetings. These may be detailed minutes or summary reports with actions and names of people to act identified, as stated in each TOR. All documents for WL committees should be retained on

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the WL shared drives for purposes of committee continuity and appropriate record keeping across WL. The WL Office will assist in setting such files up.

- 6.2. The Chair of the Committee is responsible for ensuring meetings are called and that an agenda and any relevant papers are circulated one week prior to the meeting. Also, for ensuring that minutes/records are kept and identifying who should take these.
- 6.3. The Committee will prepare an annual summary statement of activity by 31 December, using the template provided by the WL Chief of Staff. This should be sent to the WL F&G Director and WL Chief of Staff, who will combine the information into an annual activity report of all its Committees for the Board.
- 6.4. Once approved by the relevant Committee, all minutes/records are to be sent to:
 - 6.4.1. The Committee members.
 - 6.4.2. Any other person specifically identified in the individual TOR for that committee.
- 6.5. It is expected that most of the meetings will take place virtually in video or audio calls unless in-person meetings are specifically agreed as necessary by the WL Board when TORs are determined.
- 6.6. A quorum of a minimum of 50% of the Committee shall be required for all meetings. In the absence of the Chair, a deputy shall be appointed, or the members present will appoint a Chair for that meeting, who will liaise with the Committee Chair.
- 6.7. A quorum of eligible voting members is required to conduct voting, when required, in committee decision making.
 - 6.7.1. WL Staff do not enjoy voting privileges.
 - 6.7.2. The Chair will hold their vote until all other ballots are recorded and shall only cast a vote in the event a tied outcome needs to be settled.
 - 6.7.3. All resolutions require a simple majority (50% +1 vote) to be accepted.

7. DELEGATED AUTHORITY

- 7.1. The Competition Committee has no delegated authority for decisions or expenditure other than where specifically authorized by the Board.

**APPENDIX 1. SKILLS, QUALITIES AND COMPETENCIES FOR MEMBERS OF THE
COMPETITION COMMITTEE**

The membership of the Competition Committee will seek to gain a balance of the following skills, qualities, competencies, and attributes, amongst its members to create a diverse and knowledgeable committee, who can effectively contribute to the strategic direction and development of World Lacrosse competition globally.

- Extensive experience of world, regional or national competition.
- A broad knowledge and understanding of the structure of competition and events.
- Experience of international sport as an athlete, team official, technical official.
- Geographic and gender diversity.
- Strong interpersonal and communication skills.
- Problem solving skills ~ ability to look at things from different perspectives to encompass all regions globally.
- Strategic thinker, comfortable with change management.
- Enthusiasm for promoting opportunities for all disciplines of lacrosse.
- Good knowledge of competition management, event regulations, the rules of lacrosse, and the events landscape.
- A team player who is passionate about competition.
- An open and collaborative nature.
- Integrity & honesty
- A global perspective
- Optimism and energy for the WL brand, the WL values (shown in the Terms of Reference) and for being part of a competition group striving to improve competition opportunities.

Members of the Competition Committee should aim to uphold the values of World Lacrosse and to encourage these to be upheld across the community.

- Teamwork
- Passion
- Respect
- Integrity
- Friendship
- Inclusiveness