

## **DEVELOPMENT COMMITTEE**

### **TERMS OF REFERENCE**

The Development Committee is established within World Lacrosse (WL) as a Standing Committee under section 1.8 of the WL Constitution in the Governance Handbook.

The Committee reports to the WL Board of Directors and the General Assembly (GA) via the Development Director, who is an ex officio member of the Committee.

#### **PURPOSE**

The Committee is responsible for providing direction and course of action for international lacrosse development in conjunction with its Members and Continental Federations (CFs) and WL Management.

#### **1. COMPOSITION AND MEMBERSHIP**

- 1.1. The Development Committee consists of ten people plus the Chair. All positions will be advertised to WL Members.
- 1.2. The range of responsibilities and reach for this Committee are the reason why it is larger than all other standing Committees.
- 1.3. The Director of Sport will be the lead staff member for this Committee.

#### **2. SKILLS, QUALITIES AND COMPETENCIES**

- 2.1. Members of the Committee will need to have the skills, qualities and competencies outlined in Appendix 1. The Chair will seek to balance a range of skills, qualities and competencies, as well as gender and geographic diversity. Appendix 1 will be reviewed annually by the Committee Chair.

#### **3. RESPONSIBILITIES**

- 3.1. The Committee is responsible for advising the Technical Director, the Board and the GA and working with them to support the development and implementation of agreed priorities in the WL Strategic Plan.
- 3.2. In relation to international development, the Development Committee in conjunction with the Director of Sport:
  - 3.2.1. Considers and recommends to the Development Director and Director of Sport the criteria by which applications for development grant awards
  - 3.2.2. Advertises and evaluates nominations for annual development awards to be presented at WL events and makes recommendations for these to the Board

via the Development Director

- 3.2.3. Plans clinics for, and in conjunction with, existing countries
- 3.2.4. Works with the Director of Sport on a coach education plan
- 3.2.5. Considers appropriate activities in conjunction with WL and other events, such as the USL Convention, and invites individuals and/or members to participate in these
- 3.2.6. Liaises with member countries to understand their individual development needs and how WL can support these
- 3.2.7. Plans activities with potential new member countries to help in the advancement of the WL Olympic aspiration and Strategic Plan

#### **4. OPERATING AND REPORTING PROCEDURE**

- 4.1 The Development Committee will follow the WL General Operating Procedures applicable to all Committees, which is available in the WL Governance Handbook.

#### **5. MEETINGS**

- 5.1. Minutes of all meetings will be kept and circulated to members of the Committee, WL President and the WL Chief of Staff but will otherwise be confidential to the Committee.
- 5.2 The Committee will prepare an annual summary statement of activity by 31<sup>st</sup> December, using the template provided. This should be sent to the WL F&G Director and WL Chief of Staff who will combine the information into an annual activity report of all the WL Committees for the Board.
- 5.2. A quorum of a minimum of 50% of the Committee shall be required for all meetings. In the absence of the Chair, he/she will appoint a deputy, or the members present will appoint a Chair for that meeting, who will liaise with the Committee Chair.

#### **6. DELEGATED AUTHORITY**

- 6.1. The Committee has no delegated authority for decisions or expenditure other than where specifically authorized by the Board.

## **APPENDIX 1. SKILLS, QUALITIES AND COMPETENCIES FOR MEMBERS OF DEVELOPMENT COMMITTEE**

The membership of the Development Committee will seek to gain a balance of the following amongst its members:

- A solid understanding of the vision, mission and values of World Lacrosse
- Strong interpersonal skills;
- Excellent leadership skills with the ability to inspire others;
- Ability to both effectively be independent and also to work as a team member;
- Ability to be objective about what is best for World Lacrosse;
- Ability to interact with other development committee members both in person and in virtual meetings;
- Experience of living or working across the range of WL regions:
- Experience initiating a lacrosse program;
- Ability to develop and/or produce learning materials;
- Demonstrable commitment to diversity, inclusion and opportunity;
- Knowledge and experience of writing successful grant applications and the ability to share this with others;
- Knowledge of a language other than English would be desirable but not essential.

Members of the Development Committee should aim to uphold the values of World Lacrosse and to encourage these to be upheld across the community.

- Teamwork
- Passion
- Respect
- Integrity
- Friendship
- Inclusiveness



